

## Lakeside Disaster Plan

### Preparation:

1. *Families:* Encourage families to be prepared by giving them access to supply checklists and sample preparedness plans through [www.prepareseminole.org](http://www.prepareseminole.org).
2. *Church:*
  - a. Check on church members by asking the caring callers, group leaders, and team leaders to call/e-mail through the directory, specifically targeting those most vulnerable. They may use a “phone tree” approach by asking others to contact others.
  - b. Trustees create a list of people willing to come help prepare church property before a storm. They will use the checklist provided by the department of ministry protection. It is expected that staff and leadership team members will do their best to help out.
  - c. The list of helpers in item two should also include people who are willing to help with recovery efforts after a storm and a list of tools that they can make available to be used.
  - d. Technologically inclined people (Curtis Reddecliff, Rob Lewis, Keith Waats) can help us prepare and protect our computers and data.

### Safety:

1. Church ministry will continue unless conditions are deemed unsafe. Notices will Go out via e-mail and on the website as soon as possible.

### Recovery:

1. *Families:* It needs to be understood that people must secure the safety of their family’s first. When families are secure, then they may be available to help the church and community with recovery.
2. *Church:*
  - a. Trustees will assemble the workers and tools listed above at a time set before the storm strikes so that communication happens ahead of time regarding when to meet to clean up the church property after the storm. The workers will clean up and check all church property.
  - b. Caring Callers, group leaders, and team leaders will mobilize again using the “phone tree” approach or “e-mail tree” approach to check on the welfare of church members and their communities.
  - c. If Church property sustains damage:
    - 1) The East Central District Superintendent will be notified (407-896-2230) (407-403-4387)
    - 2) The office of ministry protection will be notified (800-282-8011-ext 195)
3. *Community:*

- a. Gathering of relief supplies will be coordinated with Harvestime International (407-328-9900) as they are our closest shelter and distribution center.
- b. Short-term, non-contracted, non-permitted clean up, care, and sandbagging/tarping needs can be addressed through a Clean Up Team coordinated by Kevin Kowalske. See “Clean Up Team” document.
- c. The Florida Conference Disaster Recovery Ministry should be contacted (800-282-8011 ext. 149)
- d. See “Communication in Disaster” for contacts for the East Central District, Ministry Protection (claims), District and Conference Disaster Coordinators.

### Lakeside Clean Up Team

*Purpose:* To sow the love of Jesus Christ in our community after a disaster by providing short-term clean up help that requires no contracts and no permitting and is limited to yard work, sand-bagging, and tarping, and general care of neighbors.

*How will the team function?*

1. The team leader will gather a list of volunteers and the tools they are willing to offer for use in accomplishing the purposes stated above. This list should be developed before the beginning of storm season.
2. The team leader will be notified by the Pastor of particular projects that match the purpose as defined above. The team leader may also receive direct requests that can be acted upon.
3. The team leader will contact and coordinate the volunteers needed and the tools needed for each project and define the endpoint of the project in consultation with the Pastor.