

LakeSide Fellowship UMC Policy Procedure Manual

Subject Childcare Provision Policy	Procedure Number 6	Revision	Effective Date 09/21/05	Page 1
Supersedes		Approved By The LakeSide Fellowship Management Team		

Definition of Terms:

Childcare - provision of supervised child protection, care and comfort through the formal transference of control and supervision of the child by parent or authorized care giver to LakeSide Fellowship UMC. Such care shall be in compliance with the LakeSide Fellowship UMC Child Protection Policy and Procedures which minimally provides for:

- Proper check in
- Two attendants (one certified)
- Proper check out via identification of parent or authorized care giver to whom control and supervision is transferred back.

Officially sanctioned ministry of LakeSide Fellowship UMC - any activity that has received formal approval from the Servant Ministry Team and approved for inclusion on the Official Calendar of the LakeSide Fellowship UMC.

Official Calendar of the LakeSide Fellowship UMC - a calendar of activities published from time to time by the Church Administrator. Items included on the calendar must have received formal approval for inclusion there by the Servant Ministry Team.

It is the published policy of LakeSide Fellowship UMC to attempt to provide childcare in our facilities in support of all officially sanctioned ministry activities of LakeSide Fellowship UMC. This childcare is offered in recognition that by doing so we may foster the active involvement of parent or parents of the children in the ministry activities of LakeSide Fellowship UMC.

Childcare will be offered for children and infants from age 0 to age 11. The childcare will consist of a supervised (one screened adult appointed by the church and one additional paid person) environment for the safe maintenance of the children during the period of time that the parent/s are involved in one of the officially sanctioned ministries of LakeSide Fellowship UMC.

At present the LakeSide Fellowship UMC has authorized and arranged for Childcare to be provided in the LakeSide Fellowship UMC facility for two officially sanctioned and funded functions:

- Sunday morning services- roughly from 10:00 AM to 11:45 AM each week.
- Wednesday evening Bible Study programs in the Fall, Winter and Spring from 6:00 PM till 7:30 PM each week.

From time to time LakeSide Fellowship UMC may offer Childcare to support other officially sanctioned ministry activities of LakeSide Fellowship UMC. These additional times will be dependent upon approval of the Servant Ministry Team and LakeSide Fellowship UMC's ability to find and fund the necessary human resources to do so. These instances will include the same requirements to provide certified and paid attendants and compliance with the LakeSide Fellowship UMC Child Safety Policy.